ALARACT 116/2017

DTG: R 151345Z DEC 17

UNCLAS

SUBJ/ALARACT 116/2017 - BLENDED RETIREMENT SYSTEM (BRS) CONTINUATION PAY (CP) IMPLEMENTATION GUIDANCE

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA DCS G-1//DAPE-PR //

1. REFERENCES:


2. PURPOSE: THIS MESSAGE PROVIDES ADDITIONAL ADMINISTRATIVE PROCEDURES NECESSARY TO ENHANCE THE IMPLEMENTATION AND EXECUTION OF THE ARMY’S CP POLICY.

3. APPLICABILITY: APPLICABLE TO ALL SOLDIERS TO INCLUDE THE ACTIVE ARMY, UNITED STATES ARMY RESERVES (USAR) AND THE ARMY NATIONAL GUARD ELIGIBLE TO OPT-INTO BRS

4. ROLES AND RESPONSIBILITIES:

4.A. ARMY G-1: ARMY G-1 PLANS AND RESOURCES (DAPE-PRC) WILL COORDINATE WITH THE DEFENSE FINANCE AND ACCOUNTING SERVICE TO ENSURE CP PAYMENTS ARE DISBURSED WITHIN TEN DUTY DAYS OF RECEIPT OF AN APPROVED CP CONTRACT AT FINANCE.

4.B. COMMANDERS OR DESIGNATED REPRESENTATIVES WILL:

4.B.1. APPOINT OFFICIALS IN WRITING ON DD FORM 577 (APPOINTMENT/TERMINATION RECORD – AUTHORIZED SIGNATURE) IN ACCORDANCE WITH CH. 33, VOL. 5 OF THE DEPARTMENT OF DEFENSE (DOD) FINANCIAL MANAGEMENT REGULATION (FMR) TO CERTIFY THE CP CONTRACT.

4.B.2. VERIFY SOLDIERS REQUESTING CP ELECTED BRS.
4.B.3. ASSIST SOLDIERS IN COMPLETING THE CP CONTRACT AND ACQUIRING THE APPROPRIATE APPROVAL PRIOR TO SOLDIERS 12TH YEAR OF SERVICE AS COMPUTED FROM THE PAY ENTRY BASIC DATE. CURRENT LAW DOES NOT ALLOW FOR THE ACCEPTANCE OF A CP CONTRACT BEYOND THE 12TH YEAR OF SERVICE.

4.B.4. IDENTIFY AND ENSURE SOLDIERS ELIGIBLE FOR CP SUBMIT THEIR REQUEST WITHIN THE TIMELINES OUTLINED IN REFERENCE 1D.

4.C. SOLDIERS ENROLLED IN BRS WILL:

4.C.1. USE THE ENCLOSED (CP (BRS) REQUEST – CALENDAR YEAR 2018, REVISION -1, 20171109 TO APPLY FOR CP.

4.C.2. SOLDIERS WILL SUBMIT THE COMPLETED CONTRACT TO THEIR RESPECTIVE S-1 FOR APPROVAL AND PROCESSING TO THE LOCAL FINANCE OFFICE.


4.D. AC/USAR, CAREER COUNSELORS AND ARNG RETENTION NCOS:

4.D.1. SOLDIERS WHO DO NOT HAVE SUFFICIENT SERVICE REMAINING TO QUALIFY FOR CP MUST TAKE RETENTION ACTION TO MEET THE FOUR YEAR SERVICE REMAINING REQUIREMENT. SOLDIERS WHO ARE NOT ELIGIBLE TO TAKE RETENTION ACTION (BAR TO CONTINUED SERVICE STATEMENT, FLAGGED, OR OTHERWISE NOT QUALIFIED FOR RETENTION) ARE NOT AUTHORIZED TO REENLIST OR EXTEND TO MEET THE FOUR YEAR SERVICE REMAINING REQUIREMENT UNTIL THE DISQUALIFICATION IS OVERCOME AND/OR REMOVED.

4.D.2. SOLDIERS WHO DO NOT HAVE SUFFICIENT SERVICE REMAINING TO QUALIFY FOR CP ARE INELIGIBLE TO TAKE RETENTION ACTION TO MEET THE FOUR YEAR SERVICE OBLIGATION IF THE ACTION WILL CAUSE THEM TO EXCEED THE RETENTION CONTROL POINT FOR THEIR CURRENT GRADE AS COMPUTED FROM THE BASIC ACTIVE SERVICE DATE (BASD).

4.E. PERSONNEL OFFICE/S-1:

4.E.1. INCLUDE THE UIC IN BLOCK THREE OF THE CP CONTRACT. ALSO, COMPLETE ITEM 4 OF THE CP CONTRACT WITH A NINE DIGIT CONTROL NUMBER PRIOR TO FORWARDING TO THE FINANCE OFFICE. CP1801001 IS AN EXAMPLE OF SUCH A NUMBER. FIRST TWO CHARACTERS (CP) REPRESENTS CP. THE NEXT TWO NUMBERS REPRESENT THE FISCAL YEAR THE CP CONTRACT IS APPROVED. THE FOURTH AND FIFTH NUMBERS REPRESENTS THE MONTH AND THE LAST THREE NUMBERS DEPICTS THE CUMULATIVE NUMBER(S) OF CP CONTRACTS PROCESSED BY THE ASSIGNED UNIT FOR A PARTICULAR MONTH.

4.E.2. REPRESENTATIVES WITHIN THE PERSONNEL OFFICES AND S-1 WILL FORWARD CP CONTRACT TO THE FINANCE OFFICE WITHIN SEVEN DUTY DAYS VIA ESTABLISHED PROCEDURES TO FINANCE FOR PAYMENT.
4.E.3. PROCESS THE CP CONTRACT FOR FILING IN THE INTERACTIVE PERSONAL ELECTRONIC RECORD MANAGEMENT SYSTEM UNDER THE SERVICE AND FINANCE FOLDERS.

4.F. COMMANDER ARMY HUMAN RESOURCES COMMAND MAY: ISSUE ADDITIONAL GUIDANCE AS NECESSARY TO ENSURE THE CP PROGRAM IS CLEARLY UNDERSTOOD AND EXECUTED THROUGHOUT THE ARMY. ALL GUIDANCE MUST BE COORDINATED WITH ARMY G-1, PROPONENT FOR CP.

5. CHIEF, ARMY RESERVE AND DIRECTOR ARMY NATIONAL GUARD MAY ISSUE ADDITIONAL CLARIFYING GUIDANCE AS NECESSARY. ALL GUIDANCE MUST BE COORDINATED WITH ARMY G-1, PROPONENT FOR CP.

6. POINTS OF CONTACT FOR THIS MESSAGE:

6.A. HQDA G-1, COMPENSATION AND ENTITLEMENTS, DALTON ALLEYNE, (703)692-7954, DSN 222-7954 (DALTON.R.ALLEYNE.CIV@MAIL.MIL).

6.B. HQDA G-1, RETENTION MANAGEMENT DIVISION, MSG TOBEY J. WHITNEY, (703) 695-7557, DSN 225-7557 (USARMY.PENTAGON.HQDA-DCS-G-1.MBX.ARMY-RETENTION@MAIL.MIL)

6.C. HRC OFFICER PERSONNEL MANAGEMENT DIRECTORATE: OFFICER PCS POLICY SECTION, COMMERCIAL (502) 613-6829, DSN 983-6929 (USARMY.KNOX.HRC.MBX.OPMD-OPD-PCS-POLICY@MAIL.MIL).

6.D. HRC ENLISTED PERSONNEL MANAGEMENT DIRECTORATE: ENLISTED PROCEDURES AND SOLDIER ACTIONS BRANCH, COMMERCIAL (502) 613-5058, DSN 983-5852 (USARMY.KNOX.HRC.MBX.EPMD-PSA-BRANCH@MAIL.MIL).

6.E. HRC ENLISTED PERSONNEL MANAGEMENT DIRECTORATE - AGR (ENLISTED) (502) 613-5964, DSN 983-5852, (USARMY.KNOX.HRC.MBX.EPMD-PAB-AGR@MAIL.MIL)

7. THIS ALARACT MESSAGE EXPIRES ON 10 DECEMBER 2018.